

**Date:** January 13, 2012  
**To:** Board of Directors  
Puget Sound Clean Air Agency  
**Subject:** Briefing – FY13 Budget Planning and Adoption

Honorable Members:

To assist the Board in making important decisions for directing priorities and resources for the development of the FY13 budget, we are currently developing a range of programmatic and operational options. We plan to present these options to the Board and seek direction in the March Board meeting.

The Board's decisions regarding the plan to bring Tacoma/Pierce County into attainment will substantially affect FY13 budget decisions. It is appropriate to focus on these decisions at the January and February Board meetings. Due to the significance of the issues attendant to FY13 budget development, and to allow sufficient discussion and review time with the Board, we are proposing to move final budget adoption to your June meeting. Since the Washington State Clean Air Act (RCW 70.94) requires that we adopt a budget on or before the fourth Monday in June, we propose that the Board meeting be moved to June 21, 2012 instead of June 28, 2012.

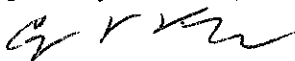
We therefore propose that the tentative schedule for budget discussions, review and action be as follows:

<b>February 23, 2012</b>	Tacoma/Pierce County attainment recommendations	
<b>March 22, 2012</b>	Tacoma/Pierce County attainment recommendations, Program priorities and operational options	Board direction
<b>April 26, 2012</b>	Financial policies discussion FY13 budget key assumptions	Board direction Briefing
<b>May 24, 2012</b>	Preliminary detailed FY13 Budget and impact on out years CY 2013 Per capita rate & methodology FY 2013 Financial Policies	Board direction Board action Board action
<b>June 21, 2012</b>	FY13 Budget Adoption	Board action

In addition, we expect to ask the Board to convene committee meetings between Board meetings to discuss additional details of the projected work. We anticipate those meetings beginning in late February/early March.

If you have any questions, please contact me at 206.689.4004 or [CraigK@pscleanair.org](mailto:CraigK@pscleanair.org).

Respectfully submitted,



Craig T. Kenworthy  
Executive Director